



3815 TecPort Drive, Suite 200 ▪ Harrisburg, PA 17111 ▪ 800.745.4555

Submission Requirements

- An Exterior and Interior Pre-Inspection is required of all student housing locations
- A copy of the Lease
- 5 year currently valued company loss runs
- Copy of parental guarantee
- Copy of rules and regulations
- Evacuation plan

PLEASE NOTE: AGENTS HAVE NO BINDING AUTHORITY FOR STUDENT HOUSING

PLEASE ANSWER THE FOLLOWING:	YES	NO
Does the insured or insured location(s) have any affiliation with a college?		
Property Manager/Owner has 5 years' experience in renting to students?		
Is there 24/7 maintenance and management available?		
Is there an employee screening process?		
Are there any fraternities or sororities occupying or operating out of any of the buildings?		
Are there any freshmen residents?		
Any students in non-standard bedrooms (halls, common areas, attics, basements, or other areas without doors)?		
Are all bedroom doors able to be locked when the student is in the room and when the student is away?		
Are any buildings more than 3 stories?		
Are leases joint and severable for students under 21 years of age?		
Do students and parents sign the lease?		
Are "House Rules" posted and provided to each resident?		
Are there any pools and if so, how many?		
Do residents have rooftop access?		
Are there any balconies?		
Are there any grills on decks or porches?		
Is snow removal done by the property owner or contractor?		

HOW MANY BEDS PER BUILDING?										
Building	1	2	3	4	5	6	7	8	9	10
Beds										
Building	11	12	13	14	15	16	17	18	19	20
Beds										
Building	21	22	23	24	25	26	27	28	29	30
Beds										